Sample Level 2
Paragraph Rewritten Using Track Changes in Word

ORIGINAL

The Challenges of being The President or CEO

The CEO and/or President role is unlike any other role in a company. The demands on you are great and the risks that you and your company face are daunting. Every decision you make (and don't make) has enormous impact on your business and the people in it. Any one mistep could set you and your company back months or years and damage your growth plans, possibly permanently. Not to mention your own career.

REWRITE

The Challenges of ~~being~~ Being ~~The~~ the CEO or President ~~or CEO~~

The CEO ~~and/~~or ~~President~~ president role is unlike any other role in a company. The demands ~~on you~~ are great, and the risks ~~that you~~the individual and ~~your~~ the company face are daunting. Every decision ~~you~~ ma~~dk~~e (~~and don't~~or not ma~~dk~~e) has enormous impact on ~~your~~ the company~~business~~ and the people in it. Any ~~one~~ misstep could set ~~you and your~~the company back months or even years and ~~damage~~impede ~~your~~ growth ~~plans~~potential, possibly permanently, for the company and the person in charge. ~~Not to mention your own career.~~

FINAL WITH CHANGES ACCEPTED

The Challenges of Being the CEO or President

The CEO or president role is unlike any other role in a company. The demands are great, and the risks the individual and the company face are daunting. Every decision made (or not made) has enormous impact on the company and the people in it. Any misstep could set the company back months or even years and impede growth potential, possibly permanently, for the company and the person in charge.